

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

December 1, 2021

Chair Scott Isenman called the Board of Commissioners meeting to order at 6:33 PM. Present were Commissioners Tim Carey, YongSuk Cho, Dave Coatsworth and Fritz von Ibsch; Fire Chief Hank Teran; Deputy Fire Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg; and Finance Manager Ed Kaufman.

AGENDA ADDITIONS & DELETIONS

None

PUBLIC COMMENT

None

FIRE CHIEF'S REPORT

- Policy & Procedure update: Chief Teran reported on a meeting of the P&P working group who mapped out a streamlined procedure for approving edited or new P&Ps. P&Ps with Board approval authority will be presented to the Board for discussion and then brought back to the Board for final approval at a future meeting. P&Ps requiring the Chief's approval will be updated and the Chief will report those to the Board quarterly.
- PD Boat ILA update: Chief Teran briefed the Board on the status of the ILA with COBI for use of the BIPD boat. Attorneys for both sides are working on final language edits. Final approval of the ILA is expected in the first quarter of 2022.
- PSE announcement: Chief Teran reported on a virtual meeting held by PSE on November 30. PSE has chosen the route for the upgrade to the transmission lines on the Island. The chosen route will not impact Station 21. Work is expected to be completed by 2025.
- KRMG new member: Chief Teran noted that NKF&R has joined the Kitsap Risk Management Group beginning in 2022.
- KCFCA meeting summary: Chief Teran briefed the Board on the recent KCFCA meeting which included a discussion with Joe Roszak of Kitsap Mental Health regarding mental health issues in the county.
- KCFCA Holiday Brunch: Chief Teran reminded the Board of the upcoming KCFCA Holiday Brunch on December 11 at the Suquamish Clearwater Casino.
- KC Fire Chiefs meeting summary: Chief Teran also briefed the Board on the recent Kitsap County Fire Chiefs meeting. Items of note included the completion of the Training Consortium Fundamental Manual, the announcement of Chief Oliver's retirement at CKF&R in July, 2022 and the subsequent naming of AC Jay Christian as the new Fire Chief, and the decision to have a 3rd party review of the new radio system for Kitsap 911 and to have a project manager to oversee the job.
- WA Fire Chiefs Association meeting summary: Chief Teran provided a recap of the WFC meeting including legislative priorities, report on statewide firefighter attrition as a result of the vaccination mandate, and a statewide diversity survey to

be conducted in 2022. Chief Teran's current term on the WFC Board will be his last.

- Holiday Truck: A revised Holiday Truck map and schedule was presented to the Board by VPC Rosenberg.

GOOD OF THE ORDER

Finance Manager Kaufman announced that the annual Bond payment for the Station construction bonds was made on December 1. Also, the Department had received reimbursement from Kitsap Public Health District for vaccination clinic expenses incurred during April, 2021.

CONSENT AGENDA

(Vouchers totaling \$126,610.35, November Payroll, Meeting Minutes 11/17/21) The Commissioners discussed the desire for a higher level of oversight on capital projects. The Board directed staff to provide greater detail for Board review for capital projects that exceed \$15,000 prior to project initiation. Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner von Ibsch seconded the motion and the motion passed unanimously.

BUSINESS AGENDA

1. 2022 Board Chair:

Commissioner Isenman led a discussion of the appointment of the Board Chair for 2022. This item was tabled until the next Board meeting on December 15.

EXECUTIVE SESSION

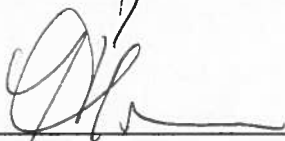
At 7:45 Commissioner Isenman called for an Executive Session to last 15 minutes. The Executive Session was called for collective bargaining planning Per RCW 42.30.140(4)(b).

At 8:00 PM, the Executive Session was extended by 15 minutes. At 8:15 PM, the Executive Session was extended by another 10 minutes.

ADJOURNMENT

The meeting was adjourned at 8:25 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

December 15, 2021